



**National Science Foundation
Office of the Assistant Director
Social, Behavioral, and Economic Sciences Directorate
Arlington, VA 22230
TEL (703) 292-8700 FAX (703) 292-9083**

Dear Colleague:

I am writing to ask for your assistance in identifying potential candidates for the position of Division Director for the Social and Economic Sciences Division (SES) of the Social, Behavioral, and Economic Sciences Directorate (SBE) of the National Science Foundation.

The Division Director, a key member of the SBE Directorate leadership team, provides leadership and direction for the support of research and education activities that develop and advance scientific knowledge focusing on political, economic, and social systems and how individuals and organizations function within them. The Division Director provides overall direction and management to a division that includes a staff of approximately 30 employees and a FY 2015 budget greater than \$96 million. The nature of the position calls for an experienced manager with highly-respected expertise in the social and economic sciences.

I look forward to any help you may be able to offer in this search for candidates for this key NSF position. I am especially interested in identifying women, members of minority groups, and persons with disabilities for consideration. Areas of importance for the SBE Directorate include interdisciplinary research, and the development of infrastructure to support new approaches for gathering and analyzing social, behavioral, and economic data. Within the social and economic sciences, candidates familiar with issues associated with big data, risk and resiliency, large surveys, cyber social science, and replicability are particularly encouraged to apply. Information about the SES Division's mission and programs is provided on its Home Page <http://www.nsf.gov/div/index.jsp?div=SES>. The SES Division includes Economics, Sociology, Political Science, and a number of interdisciplinary areas including Law & Social Sciences; Decision, Risk and Management Sciences; Science of Organizations; Science, Technology, and Society; and Methodology, Measurement, and Statistics.

This position will be filled on an Intergovernmental Personnel Act (IPA) assignment basis. Individuals eligible for an IPA assignment with a Federal agency include employees of State and local government agencies or institutions of higher education, Indian tribal

governments, and other eligible organizations in instances where such assignments would be of mutual benefit to the organizations involved. Initial assignments under IPA provisions may be made for a period up to two years, with a possible extension for up to an additional two-year period. The individual remains an employee of the home institution and NSF provides the negotiated funding toward the assignee's salary and benefits. Initial IPA assignments are made for a one-year period and may be extended by mutual agreement.

Formal consideration of interested applications will begin on October 15, 2015 and will continue until a selection is made.

Application Instructions: You may view the vacancy announcement (SES-2015-0016) for this position at USAJOBS: <https://www.usajobs.gov/GetJob/ViewDetails/417568800>. Please submit a current CV accompanied by a cover letter or supplemental statement that addresses the qualification requirements of the position. Applications should be transmitted electronically to execsrch@nsf.gov or mailed or delivered to the following address:

National Science Foundation
Executive Personnel and Visiting Personnel Branch
Division of Human Resource Management
4201 Wilson Boulevard, Room 315- SES-2015-0016
Arlington, VA 22230
ATTN: Imani Henderson
(703) 292-8781

NSF's Division of Human Resource Management (HRM) is assisting me in this outreach. Kate Schroepfer Garcia, (kgarcia@nsf.gov) is the point of contact in the HRM Division. The application deadline is December 2, 2015.

Thank you in advance for helping to identify superb candidates for this very important leadership position at the National Science Foundation.

Sincerely,

Fay Lomax Cook
Assistant Director, National Science Foundation
Social, Behavioral, and Economic Sciences Directorate